

Leaders in Dance - Risk Assessment

Location: Various venues across Somerset, UK.

Activity: Providing local community dance & movement classes for ages 18 months - Adults

Severity (S)	Likelihood (L)	Risk Factor (R) S x L = R
1 = Low - slight	1 = Low - unlikely	1-2 = Low - may require additional control
2 = Medium - injury	2 = Medium - occasional	3 - 4 = Medium - probably requires additional control
3 = High - serious	3 = High - probable	5 - 9 = High - unacceptable

No.	Hazard & Associated risks	People at risk	Risk Factor			Risk reduction measures	Reduced Risk Factor			Action/Comments
			S	L	R		S	L	R	
1	Risk of Infection from COVID-19 Potential for serious illness within class & subsequently those they come into contact with.	Everyone	3	2	6	<ul style="list-style-type: none"> - Personnel & class attendees take regular later flow tests (LFT) and alert LID if they have any COVID symptoms or test positive. If this is the case, they will not attend classes until after their isolation period, and can produce a negative LFT. - Ensuring good hygiene is promoted. - Option to remain wearing face covering during classes. - Good ventilation in classes. 	3	1	4	Remain vigilant and follow Government guidelines regarding participation classes during the COVID-19 pandemic.

2	Unhygienic Work Environment Failure to maintain cleanliness and personal hygiene.	Everyone	3	1	4	<ul style="list-style-type: none"> - Hand Sanitisers available through venues that LID use. - Daily thorough clean of premises by housekeeping staff across venues carried out. - Regularly sanitisation of touch points (doors, light switches) - Signage around venues to remind individuals to wash hands regularly, cough/sneeze into tissues and dispose of. - Contactless payments or pre payment to ensure less contact of touch points. - Advising bringing own water bottles and not sharing items. 	3	1	3	Remain vigilant and follow Government guidelines regarding participation classes during the COVID-19 pandemic. - If premises have not been cleaned thoroughly, LID will contact a Duty Manager and report this immediately.
3	Parking & Drop Off Measures Collision, or incident with a motor vehicle or other hazard in venue car parks.	Everyone	3	1	4	<ul style="list-style-type: none"> - Ensuring all individuals are safely picked-up and dropped off at all classes, by using the correct pathways and pedestrian access. - Checking ahead with venue that outside lights and pathways are well lit. 	2	1	3	LID staff overseeing drop offs/pick-ups of children, and communicate with venues regarding any concerns.

4	Unsuitable Venue Poor lighting, lack of ventilation, broken fittings, hazards laying around.	Everyone	3	1	4	<ul style="list-style-type: none"> - Ensure all venues are suitable for the community class, with sprung floors for dance. - The venues are well ventilated, appropriate lighting and size. - Teacher carries out classroom checks prior to participants arrival. 	1	1	2	
5	Lack of knowledge of fire evacuation procedures Impeded evacuation resulting in personal injury/death.	Everyone	3	1	4	<ul style="list-style-type: none"> - Studios & venues have clearly marked illuminated fire exits indicating exit routes. - A muster point has been outlined for each venue and is shown to LID personnel during Health & Safety induction. - A fire evacuation drill is undertaken from time to time at each venue. 	2	1	3	Participants are reminded of evacuation procedures at the beginning of each new term.
6	Child Protection where toilet facilities are shared with other facility users Child Protection concerns.	Children and adults at risk	3	2	5	<ul style="list-style-type: none"> - Younger children and adults at risk accompanied to toilet by appropriate adult. - Dedicated toilet to participants where possible, which are accessed only by venue staff - consider child protection. 	3	1	4	Keep up-to-date with venue's other events to ensure LID Personnel know who else is in venues during community classes.

7	Handling of harmful substances Harsh chemicals used to clean spaces, or cleaning products being left out at a venue.	Everyone	3	1	4	- LID Personnel receive appropriate COSHH training if handling any harmful substances, and appropriate PPE is used.	2	1	3	Venues have own COSHH policy in place that are shown to LID upon H&S induction.
8	Exhaustion Aerobic activity could lead to fainting, heavy breathing, slips, trips and falls	Everyone	2	2	4	- Ensure all classes are well paced and breaks are given throughout. - Drinking water available on premises. - Individuals advised to slow down, or take a break if they feel out of breath.	1	1	2	
9	Injury Participants/Instructors injuring themselves during LID community classes.	Participants & Instructors	2	2	4	- Ensure class and choreography is suitable for the space. - Ensure everyone engages in a full warm-up and cool down before and after class to minimise risk of injury. - Have adaptations of movement pre-planned to accommodate all abilities.	2	1	3	1 x designated First Aider must be present at each class.

Signed:

Date:

Next Review Date: